



Dear parent/carer

Welcome to Hamond house day nursery we thank you for your interest and taking time out to find out more about our nursery.

We provide high quality childcare for children from birth to 12 years from Monday – Friday 7:15am – 6:15pm.

At Hamond House Day Nursery we provide a stimulating environment by supporting each child individually and working alongside parents to meet needs of the children. We aim to do this by following the EYFS development guidelines providing children with a variety of learning opportunities.

We do this by tracking your child's development on our online system and implementing challenging activities to suit your child's needs led by qualified, skilled staff to enhance development to the next step.

Our goal is delivering high quality childcare and education. Your child's potential is endless....

We look forward to meeting and working with you and your family.

Kindest Regards

Hamond House Day Nursery

W: www.hamondhousedaynursery.co.uk

E: info@hamondhousedaynursery.co.uk

T: 01924 650745 / 01924 72823



Hamond house Day Nursery aims to offer a secure learning environment for children aged 0 to 12 years. As a team, we offer a friendly, safe atmosphere for your child, so parents /carers can be confident in the knowledge that their child will have the opportunity to experience a range of safe activities throughout the day.

Hamond house day Nursery meets all of the guidelines set down in The Early Years Foundation Stage. Staff are qualified in NVQ3 and NVQ level 4 Childcare and Development and are following the Early Years Foundation Stage and continually kept up to date with the standards and legislation through attending regular training courses

All staff here at Hamond House Day Nursery are Pediatric First Aid Qualified, we have a Qualified DSL (Designated safe guarding leaders) a Qualified SENCO Officer and Behavior Management Officer on site.

Hamond House Day Nursery have a **5* Food Hygiene Rating** and A **GOLD Award for Healthy Eating.** (BATTYE STREET & LEEDS ROAD HECKMONDWIKE)

Hamond House Day Nursery (BATTYE STREET) have been awarded a grade of **OUTSTANDING** by OFSTED on the 02-09-2016

If you would like your child/children to attend Hamond house day nursery please contact us on 01924 650745 or 01924 728232. We will arrange with you for a suitable time to visit and agree a settling-in plan to suit your child's needs.

NURSERY POLICIES

You are welcome at anytime to look at the Nursery Policies and Procedures file which is available in the nursery. Please ask a member of staff.

We are registered with OFSTED (0300 123 1231) BATTYE STREET / LEEDS ROAD

Our childcare provision operates to the following ratios of staff to children, in line with strict OFSTED requirements:

Under 2 years 1:3

2-3 years 1:4

3-5 years 1:8

KEYPERSON SYSTEM...

Each child is assigned a member of staff as a key person, who will be responsible for the care of your child and will ensure that they meet your child's individual needs by supporting their development throughout their time at the nursery.

We operate with our ipads to create a online learning journal for your child/ren which record observations Achievements and milestones. We also provide a file which the child's parent or guardian can have access to these files by asking their child key person at any time. However every six month we hold a parents evening where staff and parents can discuss the child's development in detail by looking through the content of their child's file and look at some of their work.



ONLINE APP...

Here at Hamond house we communicate with our parents through an online app, providing all information including meals, nappies, bottles, sleeps and what they have been up to through out the day.

Your child's online journal can be accessed via the app too providing information on the stage your child's development is at and pictures of their observations.

We have a PARENT BLOG to help parents keep up-to-date with our events, celebrations and more important information we feel is relevant for parents.

BABIES/UNDER TWOS

Our nursery team ensure that all children feel included, secure and valued. We help build positive relationships with parents in order to work effectively with them and their children.

The Baby/ Under Two's room is catered for children between the ages of three months and two years. The room is specifically designed so that the children feel they have the comforts from home with staff providing individual routine for each baby/child also making sure they can explore their environment safely and play happily.

The babies/Under Two's room is equipped with a vast array of first stage toys. These are rotated regularly to ensure the continuous development of the children.

The soft area for Storytelling and song/ music time is also a vital part of the day.

As with the infants and Pre-School children, the Babies/ Under Two's have a variety of 'messy play' activities that they are encouraged to participate in. This includes painting, sensory play, sand, water gluing and sticking and lots more.

Babies/under twos also have access to the outdoor play area where they can go and explore.

It is critically important during the early years for young children to have a wide range of experiences. Our qualified staff work alongside the children to ensure that this happens.

INFANTS/PRE-SCHOOL

Infants and preschool play happily alongside each other. There are plenty of opportunities for the infant children to rest and sleep if needed, but there's a wider range of activities available throughout the day. These include painting, sand, water, play dough, chalking, gluing and cutting, construction, small world, jigsaws/ puzzles, books, dancing, outside play and much, much more ...

Free flow play is a very important factor; the children have the option of playing indoors or outdoors with a wide range of activities going on throughout the day. Our qualified and experienced team of staff works alongside the children to ensure that their day is full of fun and happiness.

POTTY TRAINING

When you feel that the time is right to start the process of potty training with your child, it is our aim to work alongside you.

We will encourage your child to go on the potty/toilet at toilet/nappy changing times. Children already in pants will also be encouraged to use these facilities during their play. Staff will be on hand to assist your child and we do reward success on the potty/toilet.

We have found that children are keen to copy their friends, particularly the older Pre-school children. Nursery provides you with the ideal opportunity to reinforce the use of the potty/toilet.

All we ask is that you provide the nursery with ample changes of clothes and a little bit of patience.



SETTLING IN OUR NURSERY CHILDREN

Leaving the security and comfort of the family home and coming to a busy nursery can be a very testing time for many children and their parents / carers. Hamond house can arrange for a suitable settling in period, which is designed to meet the individual needs of each child.

Once you have confirmed your acceptance and a holding fee has been received for your child. The nursery will offer the opportunity for your child to have two taster sessions free of charge, which will last between 1-2 hours. It is recommended that during the first half of their first taster session you stay with your child to discuss any routines, needs or requirements that they may need during their time at nursery. The second visit we advise parents to try leave the child for one hour with their key worker calls can be made at any time to check on your child. It will also give them an opportunity to familiarize and to adapt to their new surroundings.

During the settling in period with your child you can take small steps back allowing your child to find their own feet. Whilst you are with your child the child's assigned key person will spend time getting to know you and your child.

You can decide whichever plan suits you best.

If more visits are needed this can be arranged.

Every child is different; some settle quickly, others may need more time to get used to the changes, but a slow and relaxed introduction into nursery life will be time well spent.

At Hamond house day nursery, we will:

- Ensure all children are treated as individuals.
- Provide a safe and caring environment.
- Work in partnership with parents / carers in order to meet every child's individual needs.
- Ensure that a warm, secure and caring relationship is maintained between all of our staff and the children in their care.
- Provide consistent emotional care. Give each child the time, space and opportunities to develop confidence, self-esteem and independence.



HAMOND HOUSE DAY NURSERY ROUTINE

Here at Hamond House Day Nursery we thrive on children's education and life skills. We allow children to make their own free choices so our routine revolves around them. Children are encouraged to make their own decisions through play we encourage this by having open-ended activities and a free flow option to the gardens, where children can make their own choices. We have our own selected social times this includes breakfast lunch and teatime with a self serve system in place for children to gain their own independence. We also provide a snack option through out the day; Milk, water and fruit is available for children to access freely. We also have a self-registration system and welcoming song what the children love; along side our free play and open flow policy to the out door area.

COLLECTION OF CHILDREN FROM THE NURSERY

If a child needs to be collected by somebody other than the usual authorized parent / carer then the Nursery must be informed in advance. A password for the child will be required (please ensure that you provide the Nursery with photographs of "alternative adults" that might collect your child / children) as well as an agreed password before the child is released into that person's care. Children must be collected by an adult (over 16 years of age).

Collection of a child from the Nursery by somebody other than the parents / carers will not be granted unless prior notification has been given.

Please contact the nursery if you or the person picking up your child will be late, If a parent /carer has not collected their child 10 minutes after the session has ended then the contact numbers on the Child Information Form will be called this could lead to a extra charge. It is very important that contact telephone numbers are kept up to date (PLEASE KEEP US INFORMED OF ANY CHANGES).

Free Funding

We provide 2 years FREE funding for children who are eligible. Please go to the following link for more advice and guidance www.kirklees.gov.uk/freechildcare

Every child aged 3 and 4 is eligible at the start of the term following their 3rd birthday to 15 hours childcare; this is called the **universal (15hr)** offer. Now children with two working parents or one working signal parent are eligible for an additional 15 hours, known as the **extended (30hr) offer**.

We provide a full comprehensive childcare services you would expect to see from a business, which is additional to the scheme from the government.

The government do not fund, breakfast, lunch, tea, snack, good customer service, car parking, celebration services, outings, staff to monitor unwell children, and so on.

Ofsted regulate on a set of minimum standards with guidance on good practice. We provide current outstanding practice with staff that are suitability rewarded.

The service we provide exceeds the government offer and the additional service charge encompasses all additional services.

Please see the registration FEES schedule for more details...



MEDICATION

If your child is taking any medication of any description we require you complete a consent form each time medication is needed this will have to be signed by yourself, this then allows a qualified member of staff to administer any medication to your child.

CHILDRENS BEHAVIOUR

Every child matters at Hamond house day nursery and will be treated as an individual. Therefore we encourage good manners at all times towards both children and members of staff.

Our method of disciplining a child who is misbehaving is using a time out approach. Whereupon a disruptive child will have time to think about their actions with their key person where it will be explained why their behaviour was unacceptable.

This time out approach has been used by many childcare professionals as it allows the child to begin to understand how their behaviour affects other people around them and why and what boundaries are set.

ALLERGIES AND ILLNESSES

If your child has or indeed develops a allergy please inform the nursery immediately, including specific procedures we would need to be aware of relating to the allergy.

Any child, who is ill including sickness and/or diarrhoea, should not be brought to nursery for a further 48 hours until after the symptoms have ceased. This is to prevent the spread of infection and illnesses.

A child who becomes ill whilst in nursery will be cared for and looked after in the quiet area. In the meantime a parent/guardian will be contacted. Arrangements should then be made to have the child collected.

ACCIDENTS AND INCIDENTS

Unfortunately accidents do sometimes happen at nursery even though we try to prevent them. All accidents are recorded on an accident form, which tells you what has happened, where it had happened and how the child was. You will be asked to sign this form when you collect your child as well as the person who dealt with the accident and the nursery manager. In the event of a serious accident-taking place we will contact you immediately to advice you of the event and what action has been taken.



OUT OF SCHOOL CLUB AND HOLIDAY CLUB

We provide breakfast and after school club with opening times of the nursery from 7:15am -6:15pm. The Club caters for children aged 4-12 years this includes giving children breakfast with choices of cereals, toasts fresh fruit and drinks, Dropping them off at school and pickups after school, giving the children a warm tea and pudding, providing them with lots of fun activities to do with their friends.

The Club aims to provide high quality, affordable, reliable and accessible childcare to parents and carers, especially those who are working or training. We endeavor to meet all our children's individual needs with a hardworking and highly qualified team of staff who continue to train within the field of childcare and play work. The club provides a fun, exciting and safe environment with the staff ensuring that our children are inspired and motivated through structured and informal activities.

We provide a pick up service from school nursery's allowing children to split their funded hours for those working parents.

The schools we cater for are:

- Holy spirit
- John Curwen school / Nursery
- Headlands school /Nursery

We also run a Holiday club for parents working in those needed times providing children with lots of fun set activities. A plan of activity's will be up in the nursery two weeks before each holidays begin, we also go on outings to local places for the holiday club to enjoy with friends such as park trips, ply gyms and much more...

Please ask a member of the team for more information we will be happy to help.



Schedule of nursery fees and funding rates.

Nursery Sessions	Day Rate	Weekly Rate	Monthly Rate
7:15 – 6:15 Full Day	£45.00	£220.00	£935.00
7:15 – 1:00	£28.00	£140.00	£595.00
1:00 – 6:15	£25.00	£125.00	£531.25
5% of siblings paid nursery sessions only. Discount off weekly rates. Discounts are not applicable once flexible funding is accessed.			
Holiday club	Day Rate	Weekly Rate	
7:15 – 6:15 Full Day	£22.00	£110.00	
7:15 – 1:00 Half day	£13.00	£65.00	
1:00 – 6:15 Half Day	£12.50	£62.50	
Out of school club	Morning Rate	Afternoon Rate	
AM	£5.00	£25.00	
PM	£8.95	£44.75	
*An additional cost of £2.00 will be charged for schools outside 1.5-mile radius.			

We also operate term time bookings for teachers and students allowing you to reduce your nursery fees by taking a break over school holidays. (Christmas, Easter and the summer.)

Fees include everything your child needs for the day

Breakfast, lunch, tea, drinks, nappies, wipes, creams, formula milk and bottles.

The only responsibility parents will need is to bring a bag for their child with spare clothing and foot wear, as children may need a change from doing activities throughout the day.

Flexible Funding with and without Additional Hours

In the term **after** your child turns 3 we are able to claim Flexible Funding Entitlement on your behalf and reduce your fees accordingly. The Flexible Funding is paid out as a basic entitlement and does not include all of our Additional Services, which are included in our usual fees. These services include but are not limited to: Snacks, Lunches, Children’s celebrations, Family Gifts, Christmas Presents and other such items that we provide as part of our usual fee paying service. It is entirely your choice if you wish to access these additional services, if not then you may access your basic entitlement during any of our Full Day + 1 half AM session for NIL COST. If you choose this session without Additional Services then we will ask you to either pay £1.50 for lunch, £1.00 for tea and £0.25 for snack or you may send in a piece of fruit along side a packed lunch each day for your child to enjoy a sit down meal with the other children.

The prices here are representative of what it would cost you, after the Flexible Funding has been allowed for, and are for information purposes only so you can identify the weekly costs. We will continue to issue a monthly invoice, which will reflect these reductions over the term. Where you have a mixed attendance pattern we will also find the most cost-efficient way for you to attend.



Sessions	15 hours available Funding for 2 Years Old's over 38 weeks per year	Cost
7:30 – 12:30 Basic entitlement	5 hrs. Over 3 Morning (Includes snack and Lunch) <i>(Limited places available)</i>	NIL* (Basic entitlement session at no cost.)
1:00 – 6:00 Basic entitlement	5 hrs. over 3 afternoons (Includes snack and Tea) <i>(Limited places available)</i>	NIL* (Basic entitlement session at no cost.)
7:30– 6:00 7:30 – 12:00 (Combined hours with a minimum of Two Days)	1 Funded Full Day 1 Funded AM until 12 1 Additional hour 1 PM Session	£30.00 per week (combined hours with a minimum of Two days. Extra days at the full day rate will be applied for any additional sessions)

Sessions	15 hours available Funding for 3 Years Old's over 38 weeks per year	Cost
7:30 – 5:30 7:30 – 12:30 Basis entitlement	15 hrs over 1 full day and 1 morning session <i>(Limited places available)</i>	NIL* (basis entitlement session at no cost.) (Optional – bring your own food or purchase nursery food and enhanced provision.)
7:30 – 12:30 Advanced entitlement	5 hrs over 3 mornings	£6.00 per week (advanced entitlement session) (Fees include enhanced provision and meals as follows: breakfast, morning snack and lunch.)
1:00 – 6:00 Advanced entitlement	5 hrs over 3 Afternoons	£8.50 per week (advanced entitlement session) (Fees include enhanced provision and meals as follows: afternoon snack and a light tea.)
7:30– 6:00 7:30 – 12:00 (Combined hours with a minimum of Two Days)	1 Funded Full Day 1 Funded AM until 12 1 Additional hour 1 PM Session	£32.42 per week (combined hours with a minimum of Two days. Extra days at the full day rate will be applied for any additional sessions) (Fees include enhanced provision and meals as follows: breakfast, Morning and afternoon snack, lunch and tea)



Sessions	30 hours available Funding for 3 Years Old's over 38 weeks per year	Cost
7:15 – 1:15 Basis entitlement	6 hours over 5 mornings	NIL* (basis entitlement session at no cost.) (Optional – bring your own food or purchase nursery food and enhanced provision.)
8:00 – 6:00 Advanced entitlement	10 hours over 3 full days (Fees include enhanced provision and meals as follows: breakfast, Morning and afternoon snack, lunch and tea)	£12.00 per week (advanced entitlement session. When combining hours with extra sessions costs will be applied as an additional charge)
8:30 – 4:00 Advanced entitlement	7.5 hours over 4 days (Fees include enhanced provision and meals as follows: breakfast, Morning and afternoon snack, lunch and tea)	£16.00 per week (combined hours with a minimum of Two days. Extra days at the full day rate will be applied for any additional sessions)

Sessions	Stretched hours available Funding for 3 Years Old's over 48 weeks per year	Cost
9:00 – 3:00 Advanced entitlement	6 Hours (12 Hours) over 2 days (Fees include enhanced provision and meals as follows: breakfast, Morning and afternoon snack, and lunch)	£10.00 per week (By stretching hours you receive 12 hours extra which is worked out in this entitlement)
9:00 – 5:00 Advanced entitlement	8 Hours (24 Hours) over three full days (Fees include enhanced provision and meals as follows: breakfast, Morning and afternoon snack, lunch and tea)	£22.00 per week (By stretching hours to receive 24 hours extra which is worked out in this entitlement)

FEES/PAYMENTS

A £30 Registration fee will be charged to secure a place for your child.

Fees are payable one month in advance. ... (Fees are non-refundable for any form of absence relating to illness and bank holidays and are still to be paid for if your child attends those days.)

Payments must be made by the 1st of each month or the beginning of each week and any late payments will be subject to 8% surcharge, which will be added onto the following months invoice.

Additional charge of a minimum £20 per child is levied for unplanned late pick up.

We require one month's notice in writing should you wish to leave the nursery.

Nursery reserves the right to withdraw your child's place with 24 hours' notice.

If your child is attending nursery on a part-time basis, any extra sessions required must be paid for in the week in which they occur. There are no refunds for absenteeism.

If a payment has been made by cheque and the cheque is subsequently returned from our bank unpaid, then a £10 administration charge will be levied if this were to become a regular occurrence then you will risk forfeiting your child's place at nursery.



Complaints...

If you feel the need to discuss an issue in person please speak to your child's key worker or the nursery manager who will be happy to listen to your concerns and resolve them in the best possible way.

If you were dissatisfied with the outcome then it would be appropriate to contact senior management who will be happy to discuss your concerns.

The nursery requests that you complete a complaints record form in order that we have a written record of your concerns.

Hamond house day nursery will do their utmost to resolve your complaint/concern internally with as little fuss as possible.

If the matter cannot be resolved by Hamond House Day Nursery or you feel the issues are too serious to be dealt with internally then you can contact the regulating body – OFSTED (**0300 123 1231**)

Nursery opening times...

Hamond House Day Nursery open at 7:15am and close at 6:15pm, from Monday to Friday.

Hamond House Day Nursery will be closed on the following days:

Holidays and bank holidays...

Good Friday & Easter Monday

May Day

Spring bank holiday Monday

August bank holiday Monday

Christmas – we close on Christmas Eve at 1pm and Re-open after the bank

Holiday in January.

(Fees are non-refundable for any form of absence relating to illness, bank holidays are still to be paid for if your child attends those days.)



Hamond House Day Nursery Terms and Conditions.

ADMISSION

A completed childcare registration form, Birth certificate, proof of parent's address and Parent payment plan/Funding Agreement is required with a £30.00 registration fee to secure your child's place.

REGISTRATION FEE

The registration fee of £30.00 covers administration and settling in sessions.

FEES AND INVOICES

All Parents must complete a parent payment plan before their child starts nursery. Childcare accounts are payable one month in advance. Fees are to be paid at the beginning of each month or on a weekly basis (Friday before week commencing). Accounts are payable by standing order or cheque. We also accept childcare vouchers. We can help you apply for the FREE entitlement from your local LEA (more information will be given to you when your child is eligible).

If you are eligible for tax credits you must be 30% of your childcare fees upfront until you have received your first payment.

Invoices will be issued in the week preceding the start of the month and will be due for payment on the 1st of each month. Unless there is a prior agreement. A charge of £20.00 will be made for fees outstanding after the 5th of each month. Any parent or carer whose fees remain unpaid after the 10th of the month, with out prior agreement of the nursery manager, risks their child's place at nursery being withdrawn. Any payments that are cancelled or returned from the bank will incur a £10.00 administration charge. The nursery has a weekly discount for children attending full time please see the nursery application pack for details. This does not apply to extra sessions. All booked sessions must be paid for regardless of child's attendance. No refunds are given for sessions missed due to sickness or holidays or unavoidable nursery closure. Bank holidays are still to be paid for if your child attends the nursery on those days as usual.

If you expect to be late collecting your child please inform the nursery as soon as possible. Late collection will be charged at a rate of £20.00 per child per hour to cover emergency staff and other arrangements.

The nursery will give one months notice for any changes to fees, the nursery is not responsible for the collection of fees from any third parties except in case of any of statutory nursery education funding allowance.

FUNDING

If your child attends funded session ONLY you are required to pay lunch and tea money, depending on their set weekly sessions.

Funded session are term time only charges will be made if you require holiday sessions. We do not currently charge for 2 year funding. However, the term after your child has turned 3 you may receive weekly charges depending on your chosen option.

We provide a range of options with regards to funding. NIL cost places have limited spaces and enhanced entitlement will occur weekly charges.

OPENING TIMES

The nursery sessions start from 7:15 and finish at 6:15 PM. The nursery is open all year except bank holidays, Christmas and new year.

TERMINATION OR CANCELATION AND CHANGE OF SESSIONS / DEPT COLLECTION.

One month's notice is required by either party for any change of sessions or termination of agreement. If parents choose to leave prior to the end of their notice, fees are non-refundable. The minimum period for any permanent change of session is four-week notice. If the notified start date is changed by the parent unless a months notice has been given, we reserve the right to charge from the original start date notified on the registration form.

Parent / cares who leave the nursery with out notice and still have unpaid fees will be charged 8% interest per month. Hamond house day nursery reserves the express right to pass to its dept. collection agents, swift resolution, any over due account which is over due by 30 days; all monies for the costs of employing the services of swift resolution in relation to over due accounts will be passed onto the customer and the customer hereby agrees that they will bear all such costs, including all commissions and disbursements incurred by the signed parent below in pursuance of employing swift Resolution.

The nursery reserves the right to terminate the agreement with immediate effect in case of non-payment of fees, or if a parent/carer or child displays abusive, threatening or otherwise inappropriate behaviour, or for any other reasonable cause. Intimidation or abuse to our staff will not be tolerated and may result in immediate termination. In all other cases the standard notice period of one months notice will apply.

Print name.....

Date.....

PERSONAL PROPERTY AND BELONGINGS.

The nursery cannot be held responsible for any loss or damage to any parents, carers or child's property or belongings. Every reasonable effort will be made by the nursery staff to ensure that property or belongings of any parents, carer or child is not damaged please ensure your child has their own clothing bag and named items. And we suggest that all toys, books and equipment are left at home.

LIABILITY.

The nursery accepts no liability for any losses suffered by parents arising directly or indirectly as a result of the nursery being temporarily closed or the non-admittance of your child to the nursery for any reason. We accept no responsibility for children whilst in their parents care on nursery premises. We will not be liable to parent's or children for and economic loss of any kind, for damage to the child or parent's property. For any loss resulting from a claim made by any third party or for any special, indirect or consequential loss or damage of any kind.

ACCIDENTS AND ILLNESSES.

The nursery reserves the right to administer first aid and any other emergency treatment as required. Parents will be informed of all accidents and incidents. And will be asked to sign and date the forms. If emergency treatment at hospital is required the nursery will make all responsible attempts to contact the parent/carers but if this is not possible we are authorised to act on behalf of the parents and authorise any necessary emergency treatment.

We will administer prescribed medicines only if parents have completed a medicine consent form.

The child must have had the first dose of antibiotics 24 hours before coming to nursery in case of any allergic reactions.

Any children with sickness or diarrhoea will be sent home and must not return to nursery for 48hours from their last spout. Please see our illness chart in the policies and procedures.

We may require parents to withdraw their child from nursery in the event that they require special medical care or attention, which is not available or refused by the parents/carers, or it is considered that the child is not well enough to attend nursery. We may also ask parents to withdraw their child from nursery if we have reasonable cause to believe that the child is suffering from or has suffered from a communicable disease or infection and there remains a danger that other children may contract such a disease or infection. Please refer to our policies and procedures. Parents must inform the nursery if their child is suffering from any illnesses, sickness or allergies before attending the nursery. The nursery is mindful of the needs of working parents and will endeavour to provide as much continuity of service as possible within the recommendations of the health protection agency by which the nursery is bound.

INSURANCE.

The nursery has extensive insurance cover for the nursery based activities and outings. Details/certificate of our insurance are in the main reception area

AGREEMENT.

These terms and conditions represent the entire agreement and understanding between the parents (including other carers) and the nursery. And any other understandings, agreements, warranties, conditions, terms and representations, whether verbal or written, expressed or implied are excluded to the fullest extent permitted by law. We reserve the right to update / amend these terms and conditions at any time. One month's notice will be given of any changes made. The nursery is operated by Hamond House Day Nursery Ltd.

I have read the Nursery application pack and understand these terms and conditions and I agree to be bound by them.

Signed (parent).....